



Washington Court House City Schools

STAFF NETWORK AND INTERNET ACCEPTABLE USE POLICY

To access e-mail and/or Internet within the district, staff members must sign and return this form.

Washington Court House City Schools provides staff with access to a district e-mail account and use of the secure network for Internet connectivity. Use of the Internet is a privilege, not a right. The district's Internet connection is provided for business and educational purposes only. Unauthorized or inappropriate use will result in the loss of this privilege.

Washington Court House City Schools has implemented a web content filtering system as a protection measure to block/filter any content that can be searched or displays any obscene or violent images including all pornography, drugs, gambling, social media and other adult oriented content. The district reserves the right to monitor online activity of staff members in an effort to restrict access to pornographic and other material that is deemed obscene, objectionable, inappropriate and/or harmful to minors. The Superintendent or Director of Technology may disable some filtered content to enable access for educational, research or other lawful purposes.

All staff members accessing the Internet through the District's computers/secure network assume personal responsibility and liability, both civil and criminal, for unauthorized or inappropriate use of the Internet.

Washington Court House City Schools reserves the right to monitor, review and inspect any directories, files and or messages residing on or sent using a district computer/network. Messages sent through text, e-mail or social media related to or in support of illegal activities will be reported to the appropriate authorities.

To the extent that proprietary rights in the design of a web site hosted on the district's servers would vest in a staff member upon creation, the staff member agrees to license the use of the web site by the district without further compensation.

Please complete the following information:

Staff Member's Full Name (please print):

School: _____

I have read and agree to abide by the Staff Network and Internet Acceptable Use and Safety Policy. I understand that any violation of the terms and conditions set forth in the policy is inappropriate and may constitute a criminal offense. As a user of the district's computers/secure network and the Internet, I agree to communicate over the Internet and secure network in an appropriate manner, abiding by all relevant laws, restrictions and guidelines.

Staff Member's Signature _____ **Date** _____

The Superintendent is responsible for determining what is unauthorized or inappropriate use. The Superintendent may deny, revoke or suspend access to the district's secure network/Internet to any staff members who violate the district's **Staff Network and Internet Acceptable Use and Safety Policy** and take such other disciplinary action as is appropriate pursuant to the applicable collective bargaining agreement and /or Board Policy.